

Research Group Proposal Guidelines

General guidelines:

- Please upload in one PDF file
- Please start each section on a new page

Section I: Cover Page

Length: up to 1 page

- a. Title:
 - A full title, limited to 120 characters (with spaces)
 - Specify the specific sub-discipline of the proposal
- b. Organizer(s):
Name (First, Last), Academic Title, Academic Affiliation
- c. Period of Residency:
 - Preferred starting date (September 1, February 1)
 - Duration of residency at the Institute.
 - Flexibility in starting dates in residency period should be clearly mentioned (for research groups staying for a period of five or three months)
- d. Abstract:
An abstract of up to 250 words that states the motivation and goals of the Research Group (RG). The abstract should explain the project's special significance to scholars that are not necessarily experts in this research topic and scholars from other disciplines.
- e. Keywords:
Provide 3-5 keywords that are relevant to the proposed topic (do not use keywords that appear in the title).

Section II. The main body of the proposal

Length: Approximately 3000 words and up to 6 pages, not including bibliography/ references:

- a. A description of the project, including subtopics and questions to be addressed.
- b. A description of the anticipated contribution to the field of research and the discipline. Please describe the potential impact of the Research Group on the current status of this field.
- c. Proposed activities of the RG (conferences, seminars or other activities) that the group plans to initiate. Please describe the nature of these activities for the benefit of the RG and for the benefit of the academic community outside of the Institute.
- d. Potential interactions with other academic programs and national/international projects during residency (if relevant).
- e. A list of anticipated outcomes of the Research Group (articles, books, etc.) and how/when you plan to achieve these results.
- f. Information that will help to evaluate the proposal (including possible additional funding; special honorary guests; relation to Advanced Schools and other national and international academic program

Section III: Group Members Summary Table (Organizer(s) and Fellows only)

Please list organizer(s) information first.

Please complete this table:

| Name of Proposed Fellow (First, Last) | Academic Affiliation | Status of Participation* | Duration of residency (in months) |
|---------------------------------------|----------------------|--------------------------|-----------------------------------|
|---------------------------------------|----------------------|--------------------------|-----------------------------------|

*For status of participation please write of the options below:

- Approached and confirmed
- Approached and not yet confirmed
- Other

Section IV: Group Members Information (Organizer(s) and Fellows only)

Length: up to 3 pages

Please list the proposed fellows information. Please list organizer(s) information first.

- a. For each participant please include:
 - Current institutional affiliation
 - Academic degree and detailed academic status (e.g. chair, director, emeritus, postdoctoral, independent scholar)
 - A short summary of his/her relevant research explaining the specific and unique contribution to the Research Group (3-4 sentences per participant)
 - Year of PhD approval
 - Previous residency at the IIAS: if relevant, please specify the title and academic year of

the past Research Group.

- b. For each proposed fellow please list his/her most relevant and significant publications which are related to the proposed research (limited to 4 publications). Explain in 1-2 sentences the contribution to the field by each of these listed.

Section V: List of publications

Length: up to 3 pages

Please list up to 12 publications which are most relevant to the proposed topic (not restricted to group members). All publications/bibliography/references should appear in full format (and no more than 10 co-authors).

Section VI: Additional Information

Length: up to 1 page

a) Issues of consent

Please clarify any issues of consent of proposed fellows, i.e. fellows who may split the residency year, fellows who have been approached but can only participate under certain conditions, etc. If none, please add a statement to this effect.

b) Additional Needs of the Group

In this section please list any additional needs of the group (special tours, video conference room etc.).

c) Conflict of Interest

Please mention any potential conflict of interest (e.g. family relations, academic relationships). If none, please add a statement to this effect.

d) Diversity

Please mention issues related to (lack of) diversity (e.g. geographical, women, post-doctoral, academic maturation of members/guests).

Section VII: Organizer Bio Sketch

Please fill out this section for the organizer(s) only.

| | |
|----------------------------|--|
| NAME (First, Middle, Last) | |
| Academic Title | |
| Date of Birth (dd/mm/yyyy) | |
| E-mail Address | |

EDUCATION / TRAINING

(Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable.)

| INSTITUTION AND LOCATION | DEGREE (if applicable) | MM/YYYY | FIELD OF STUDY |
|--------------------------|---------------------------|---------|----------------|
|--------------------------|---------------------------|---------|----------------|

INTERACTION with Israel Institute for Advanced Studies (IIAS)

(List chronologically your participation as a former Research Group fellow if applicable)

| TITLE OF RESEARCH GROUP | ROLE (if applicable) | YEAR YY/YY | LENGTH OF RESIDENCY (WEEKS/ MONTHS) |
|-------------------------|----------------------|------------|-------------------------------------|
|-------------------------|----------------------|------------|-------------------------------------|

INTERACTION with any other IAS (List chronologically your participation, if applicable)

| NAME OF THE IAS | COUNTRY | MM/YY | LENGTH OF RESIDENCY (MONTHS) |
|-----------------|---------|-------|------------------------------|
|-----------------|---------|-------|------------------------------|

NOTE: The following section may not exceed four pages. Please follow the formats and instructions below.

A. Personal Statement (up to 450 words)

Briefly describe why your experience and qualifications make you particularly suited for your role as a Research Group fellow/ Visiting Scholar, in the project that is the subject of the application.

B. Positions and Honors (up to 150 words)

List in chronological order previous positions, concluding with the present position. List significant honors and chair. Include membership on academic or public advisory committees/ other relevant academic and public roles.

C. Selected Peer-reviewed Publications (up to 500 words)

Please limit the list of selected peer-reviewed publications/manuscripts/books to no more than 12 that are most significant in your academic career. You may include manuscripts/books that were already submitted or in advanced phase of preparation. Please provide a full reference and full list of the co-authors.

D. Selected Publications towards IIAS RG (up to 500 words)

Please limit the list of selected peer-reviewed publications. List no more than 4 that are most influential and relevant to the research field, and/or to the current RG proposal. Please provide a full reference and full list of the co-authors. You may include manuscripts/books that were submitted. The publications may also appear in section C.

E. Research Projects (up to 500 words)

List both selected ongoing and completed research projects for the past 7 years. *Begin with the projects that are most relevant to the research proposed in the application.* Briefly indicate the overall goals of the projects and your responsibly and contribution.

F. Grants (up to 250 words)

List both selected pending, ongoing and completed grants that supported your research (if

applicable). Limit to the last 7 years. *Mention the project title, years of funding, funding agency and estimation of the total support (in \$).*

G. More (up to 250 words)

Within this section you may, if you choose, briefly describe any personal factors including hobbies, personal interests, expectation, and previous experience in being a fellow. For initiators from abroad: please specify your connection to Israel and to Israeli academia.

NOTE: If there is a second organizer he/she will receive a requested to fill out an online bio sketch form once you have uploaded and submitted the proposal.